



## Post-Event Checklist

- Check all lights and sirens to ensure they are properly working
- Check engine oil
- Check transmission fluid
- Check brake fluid
- Check radiator coolant
- Check fan belts
- Check hoses
- Check air cleaner
- Check seat belts
- Check tire air pressure (air up to recommended pressure for highway driving, air down at trail head, air up prior to trip home)
- Check for tire wear or damage
- Check and tighten lug bolts
- Check for frame cracks
- Check brake pads & shoes
- Check for loose bolts or nuts throughout vehicle
- Check Winch for proper operation, check winch cable for kinks, frays or damage, straighten winch cable if necessary
- Check shocks
- Ensure all tie-down straps are returned
- Returned Fuel Card and all fuel receipts
- Vehicle log form

### Trip Information:

Departure Date: \_\_\_\_\_ Departure Time: \_\_\_\_\_AM/PM

Return Date: \_\_\_\_\_ Return Time: \_\_\_\_\_AM/PM

Was this vehicle in any accidents: \_\_\_ Yes \_\_\_ No If yes, an accident report must be completed within 5 days of the vehicle being returned and delivered to Seven Mountains EMS Council. It is the driver's responsibility to report any accident to Seven Mountains EMS Council if personal injury death or property damage exceeds \$1,000. Please notify council at 814-355-1474 of all accidents.

Driver's Signature: \_\_\_\_\_

### Mechanical Difficulties:

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### Vehicle Concerns:

If you encounter a vehicle concern please call 814-355-1474. They will contact the proper staff to help you.